



Request for Proposals (RFP): Program Coordinator/Guide



14 June 2023

Description:

The Program Coordinator/Guide will be responsible for the coordination and supervision of the 2023 Seabird Land-Based Camp (Duck & Goose Camp) taking place from September 14 – 17, 2023

Evaluation Criteria:

Waterfowl hunters with Indigenous hunting knowledge and experience are preferred.
Must have a PAL (Possession and Acquisition License).
Must have a Migratory Game Hunt Permit or Status Card.
Must have a valid driver's license.
Must provide a Criminal Record Check.
Must provide Vulnerable Person Check.

Event Information:

The 2023 Seabird Land-Based Camp (Duck & Goose Camp) is a youth engagement initiative to immerse Indigenous youth in traditional hunting and gathering activities in a First Nations community. 12 youth will be a part of this initiative, which will focus on teaching youth safe hunting practices, safe meat handling lessons, the Conservation and Recreational Education course (CORE), mentored instruction at a shooting range, a duck & goose calling seminar, and two interactive field hunting expeditions.

Project Goals:

The 2023 Seabird Land-Based Camp will ensure the youth have an interactive outdoor experience that will help to inspire a new generation regarding conservation, safe and respectful hunting etiquette, and immersion in traditional hunting and safe food preparation activities.

Scope of Work:

- Coordinate and supervise the 2023 Seabird Land-Based Camp.
- Educate participants about waterfowl identification and hunting ethics.
- Provide information about blinds and train participants to set up blinds.
- Teach participants duck and goose calling.
- Provide participants with safe meat handling lessons.
- Ensure participants follow safety protocols during the trap shooting and official hunting.

- Operate and supervise the trap shooting.
- Scout for birds.
- Supervise and coordinate the two field hunting activities.
- Educate participants on bird cleaning after the hunt.
- Provide a report of results after the event.

Address the following with your proposal:

- Are you an experienced waterfowl hunter?
- Are you familiar with where to scout for birds on Seabird Island?
- Do you have experience in trap shooting?
- Are you able to complete each task listed under the scope of work section? If not, which are you not able to execute?
- Do you comply with the evaluation criteria?

Budget:

The budget for the project should not exceed Two Thousand Dollars (\$2,000.00) Canadian. Please note that the SQDC will not pay any costs or expenses in addition to the budget proposed unless the costs or expenses are related to additional work that has been agreed in writing between the parties.

Please also be aware that this amount must cover all professional and legal services and administrative costs, including all fees, travel, telephone, postage, printing, accommodations, meals (if applicable), and GST.

Submission Information:

Send your proposal to events.sqdc@sqewqel.ca. Quote "Program Coordinator" in the subject line.

Submission Deadline:

July 31, 2023.